

## **DIRECTIVE OF THE CONSISTENCY CONTROL COMMISSION**

### **Purpose**

**Article 1** - (1) The purpose of this Directive is to establish the principles and procedures for consistency control to ensure that notifications made to institutions as a result of accreditation evaluations are consistent both in terms of assessments and in a formal sense (format, spelling errors, and style).

### **Scope**

**Article 2** - (1) This Directive defines the working procedures of the Consistency Control Commission to be established by ILED AK, as well as the processes for conducting consistency checks on draft program evaluation reports.

### **Basis**

**Article 3** - (1) This Directive has been prepared based on Article 19 of the ILAD Working Regulation.

### **Abbreviations and Definitions**

**Article 4** - (1) In the implementation of this Directive:

- a) ILAD:** Refers to the Association for Communication Research,
- b) ILED AK:** Refers to the Communication Education Evaluation and Accreditation Board,
- c) Board of Directors:** Refers to the ILAD Board of Directors,
- d) DAUY:** Refers to the Directive on Evaluation and Accreditation Implementation Principles,
- e) Consistency Control Commission (CCC):** Refers to the Consistency Control Commission established pursuant to Article 19 of the ILAD Working Regulation,
- f) Criteria:** Refers to the ILAD Evaluation Criteria used in the accreditation and evaluation of communication education programs,
- g) Team Leader:** Refers to the leader of the evaluation team formed by ILED AK in accordance with Article 6 of DAUY,
- h) Exit Notification:** Refers to the notification presented to institution officials regarding evaluation results, as defined in Article 9(k) of DAUY,

- i) Draft Report:** Refers to the draft report prepared by the evaluation team pursuant to Article 10/4 of DAUY (hereinafter referred to as the "Report" in this Directive),
- j) Institution:** Refers to the higher education institution to which the accredited program is affiliated,
- k) ILAD Office:** Refers to the ILAD General Secretary or its assigned staff.

## **Consistency Control**

**Article 5 - (1)** Draft program evaluation reports are reviewed at three levels:

- a) **Intra-team Consistency Control:** In teams evaluating different programs of the same institution, the assessment of similar deficiencies in a given criterion must be consistent. All team members are responsible for this control, but the primary responsibility lies with the Team Leader. Intra-team consistency must be ensured before the exit meeting held on the final day of the institutional visit.
- b) **Inter-team Consistency Control:** During an evaluation period, program evaluations conducted at different institutions should exhibit consistency in the assessment of similar deficiencies under a given criterion. This level of consistency control is conducted by the Consistency Control Commission, composed of ILEDAK members who have not served as Team Leaders during that period.
- c) **Inter-year Consistency Control:** The assessment of similar deficiencies in a given criterion should remain consistent across years unless a definitive decision by ILEDAK mandates otherwise. The primary responsibility for maintaining this level of consistency rests with the Team Leaders of the respective year. However, the Consistency Control Commission established for that period also ensures consistency across years.

## **Formation and Term of the Consistency Control Commission**

**Article 6 - (1)** The members of the Consistency Control Commission (CCC) are selected from among ILEDAK members or experienced Team Leaders. (2) The CCC consists of three (3) or five (5) members depending on the number of reports to be evaluated during the assessment periods. (3) The term of service for CCC members is three years, which may be extended.

## **Working Procedures of the Consistency Control Commission**

**Article 7** - (1) The ILAD Office prepares and submits to the CCC Coordinator the list of reports subject to consistency control, the contact details of the responsible Team Leaders, and comparative consistency tables to facilitate the commission's work. Past years' consistency tables are also provided for cross-year comparisons.

(2) The CCC Coordinator determines the methods to be used for document tracking and version control throughout the review process.

(3) The Consistency Control Commission (CCC) focuses on identifying inconsistencies among draft evaluation reports with respect to ILAD criteria. In this context, the commission may request clarifications and information from the responsible Team Leaders regarding statements and assessments that appear inconsistent with ILAD criteria.

(4) The CCC Coordinator communicates identified conceptual, formal, and typographical errors in program evaluation reports to the respective evaluation teams for correction.

## **Consistency Control Process**

**Article 8** - (1) The consistency control process consists of the following steps:

- a) The program evaluation reports and comparative tables provided by the ILAD Office are individually reviewed by commission members designated by the CCC Coordinator.
- b) If deemed necessary, additional information is requested from Team Leaders.
- c) The CCC Coordinator prepares the Consistency Report based on the reviewed reports and submits it to ILEDAK along with necessary explanations.

(2) During the accreditation decision meeting, ILEDAK evaluates the CCC Report alongside the "Team Leaders' Reports" and, if applicable, any additional views obtained from Team Leaders before making accreditation decisions. If any deficiencies cited in the "Program Evaluator Reports" presented to the institution during the Exit Notification Meeting are modified, such changes are documented in the ILEDAK Report sent to the institution with the notation "Modified by ILEDAK decision."

**Enforcement**

**Article 9** - This Directive enters into force upon approval by the ILAD Board of Directors.